Dear Guest Speaker,

We, the students of the Berlin Mathematical School (the graduate school of MATH+), warmly welcome you to Berlin and thank you for agreeing to speak at our MATH+ Friday Colloquium.

In the audience of the colloquium, you will find students from different levels and varying research areas. There will be many students who have never taken a single class in your specific field of research. Therefore, we would like to ask you to make your talk an introduction to the subject rather than a conference talk.

These are our suggestions to make your talk accessible for all:

- Introduce key concepts
- Give examples
- Show how research is done in your field rather than the latest research results

Your talk might be preceded by the student–run “What is…?” seminar in which more experienced students give an introduction to the field. However, we kindly ask you not to rely on that.

Thank you in advance for considering this information. We are very much looking forward to your lecture!

Yours sincerely,

The Students of the Berlin Mathematical School and MATH+