

2.1 One-Stop Office

The One-Stop Office is the part of the BMS administration that supports BMS students in all issues ranging from travel, visa, housing, and bureaucratic issues to language courses, child care, and music and sports opportunities. When in doubt about anything please come and talk to us. We'll be happy to help you!

BMS One-Stop Office is located on the 2nd floor of the math building at the TU Berlin (rooms MA 209-221). The main office is open Mon – Fri: 8.00 am – 5.00 pm.

We additionally have weekly office hours at FU and HU during lecture time. On Tuesday mornings at FU and HU, and all-day on Thursdays at HU. You can find updated hours on our website under Contact.

<http://www.math-berlin.de/>

BMS @ TU Berlin

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2nd floor – rooms MA 209-221

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BMS @ FU Berlin

Arnimallee 6

Ground Floor, Room 021

Phone: +49 30 838-75877

BMS @ HU Berlin

HU Campus Adlershof

Johann-von-Neumann-Haus, Rudower Chaussee 25

Ground Floor, House 1, room 1.006

Phone: +49 30 2093-3960

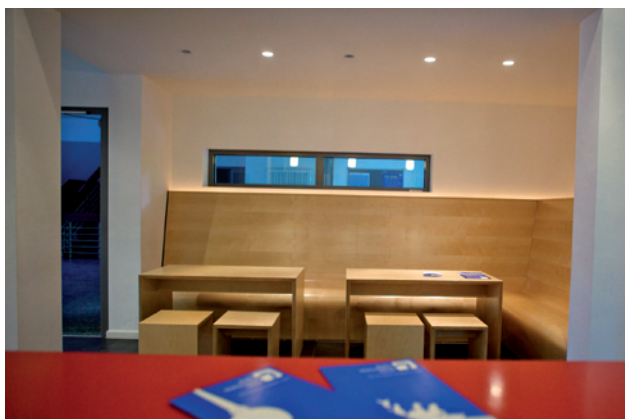
2.2 Lounges

The BMS lounges serve as meeting places for BMS students. You can relax, discuss ideas over coffee and meet the staff of the One-Stop Office. The TU BMS Lounge and One-Stop Office is open on weekdays. The HU BMS Lounge is open on Tuesdays and Thursdays during lecture time. The FU BMS Lounge is open weekdays, but the One-Stop Office staff will only be available on Tuesday mornings.

2.3 Study Rooms

The BMS provides office space and study rooms to students at all three universities. At HU and TU, students can receive keys to their own rooms and desks. At FU there is a shared study room with personal lockers. If you would like access to use the study rooms at any of the universities, come and talk to us!

Contact person HU: **Mariusz Szmerlo** (szmerlo@math-berlin.de)





< One-Stop-Office Staff:
Dominique, Mariusz, and Anja

2.4 Financial Support for Conferences

The BMS encourages students (in both Phase I and Phase II) to attend mathematical conferences. The BMS will cover the costs for registration fees and travel for one conference during Phase I and one conference per year during Phase II. Please contact the One-Stop Office for details.

2.5 Summer Schools

BMS Summer Schools are concentrated periods of lectures on specific mathematical topics sponsored by the BMS. For example, the 2010 BMS Summer School was entitled "Discretization in Geometry and Dynamics" and gave an introduction to the field of Discrete Differential Geometry and explored its latest developments.

If you have an idea or a specific academic interest which you would like to see covered more deeply but have no time for during the semester, come and talk to us! We welcome your input and may be able to turn your idea into the next BMS Summer School.

Contact person: **Dominique Schneider** (dschneid@math-berlin.de)

2.6 Language courses

For international students who don't yet speak German, BMS will cover the cost of one preparatory language course (60 hours of German as foreign language, Deutsch als Fremdsprache, aka DaF) to be taken before the start of the first semester. If there are enough interested students, we will offer a special BMS DaF course in September, 4 to 6 weeks before the beginning of the semester.

Please let us know if you are interested in a language course!

Contact person: **Dominique Schneider** (dschneid@math-berlin.de)

Depending on our budget, support may be available for an additional language course (during the semester breaks) for international students who are already here. Language courses taken during the semester will not be supported by BMS.

A selection of some language centers in Berlin:

FU Berlin:

<http://www.sprachenzentrum.fu-berlin.de/>

HU Berlin:

<http://www.sprachenzentrum.hu-berlin.de/>

TU Berlin:

<http://www.zems.tu-berlin.de/>

<http://www.skb.tu-berlin.de/englisch/mitteeng.html>

Language pairing programs:

http://www.skb.tu-berlin.de/php/start_engl.html

http://www.international.hu-berlin.de/an_die_hu-en/studierende/orbis/sprachboerse/standardseite

<http://www.goethe.de/ins/de/ort/ber/enindex.htm>

Community colleges:

<http://www.berlin.de/vhs/>

2.7 Sports Courses

All three universities offer a wide variety of sports to their students at very reasonable prices or, in some cases, for free. The universities' sports websites are in German. The One-Stop Office will gladly help you find suitable courses.

<http://www.tu-sport.de/>

<http://www.hs-sport.fu-berlin.de/>

<http://zeh3.hu-berlin.de/angebot.html>

2.8. Music

The Collegium musicum is an institution of the FU and TU. It consists of five ensembles: a big choir, a chamber choir, a symphony orchestra, a small symphony orchestra and the "Uni Big Band Berlin." The nearly 500 members are students of all branches of study who enjoy music in their free time. Rehearsals take place at the end of the semester.

<http://www.collegium-musicum-berlin.de/>